

Job title:
Pharmacy Technician
Location:
Brooklyn, New York
Full-time / Part-time
Competitive depending on experience

Marketing Statement:

Silver Rod Specialty Care Pharmacy is currently recruiting a Pharmacy Technician to work in our expanding Specialty Pharmacy in a positive, team-oriented environment. The pharmacy has been a bedrock of the Bensonhurst community and continuously providing wide range of healthcare services since 1927.

What you'll be doing:

- Enter and maintain prescription data using our computer (pharmacy) system
- Answer patient questions and address customer service issues when they arise
- Contact doctor's offices or hospitals to clarify prescriptions and insurance information
- Work with prescribers and insurance companies to check status of Prior Authorization cases for Specialty medication
- Dispense completed and confirmed prescriptions to patients under the guidance of the Pharmacist
- Answer incoming phone calls and field patient questions
- Orders medications and supplies on an as needed basis from the wholesalers
- Adheres to all department policies related for the above assignments or any other aspect of service.

Knowledge, Skills & Abilities:

- Associates Degree or equivalent program from a two-year college or technical school, or certificate program in pharmacy and/or healthcare field, preferred.
- Minimum of two years pharmacy experience required; retail pharmacy experience preferred.
- Superior level of customer service as well as understanding the department operations.
- Must be familiar with general pharmacy terminology, billing quantity, SIG codes, roman numerals, brand and generic names of medications, and dosage calculations.
- Proficient in data entry, verbal skills, computer skills and the ability to learn the Pharmacy's software system.
- Must be a team player willing to accept and promote organizational goals and function with minimal supervision.

Please fill job application and submit along with a copy of your resume to:

Silver Rod Specialty Care Pharmacy
Human Resources Dept.
6404 18th Avenue
Brooklyn, NY 11204
Fax: (888) 910-0186
Email: pharmacy@silverrodrx.com



Employment Application

SILVER ROD PHARMACY

6404 18th Avenue
 Brooklyn, NY 11204
 Tel: 718-236-5705
 Fax: 718-234-0961

Email: SilverRodRX@gmail.com

An Equal Opportunity Employer

	Position Title	Today's Date
1. Print Name: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last </div>		
2. Current Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Number & Street Name Apartment Number </div>		
_____ <div style="display: flex; justify-content: space-between; width: 100%;"> City County State Zip Code </div>		
3. Mailing Address: (If different from above) _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Number & Street Name Apartment Number </div>		
_____ <div style="display: flex; justify-content: space-between; width: 100%;"> City County State Zip Code </div>		
4. Home Phone: _____ Cell Phone: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Area Code and Number Area Code and Number </div>		
5. E-mail Address: _____ E-mail Address		

READ THIS SECTION CAREFULLY BEFORE YOU SIGN THE APPLICATION BELOW

Silver Rod Pharmacy management or other designated staff is authorized to verify any or all of the information contained herein. By my signature below, I hereby authorize the release of all information related to my application for employment service, including, but not limited to, military service, education and employment history.

A false answer to any question(s), in this application may be grounds for non-selection, or for termination after you begin work. **All statements are subject to investigation, including a check of your education, training and experience statements.** All information you give will be considered in reviewing your application. Your application may be subject to public inspection in accordance with the New-York Public Records Law, Chapter 119, New York Statutes.

If accepted for employment I agree to abide by and comply with all rules, regulations, policies and procedures of Silver Rod Pharmacy. I understand that my employment with the Silver Rod Pharmacy is at-will, that I have the right to terminate my employment at any time with or without cause, and that the Silver Rod Pharmacy has the same right. I understand that no representative of the employer has any authority to enter into any agreement with me contrary to the policies and practices of Silver Rod Pharmacy.

I understand that if I am applying for employment in the pharmacy I will be subjected to drug testing prior to employment.

Date Signed	Applicant's Signature	{ - - } {Social Security Number}
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6. Type of Employment Sought (check all that apply):		
<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> HOURS AVAILABLE _____
If a job requirement, you will work:		
<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday	<input type="checkbox"/> Holidays
<input type="checkbox"/> Nights	<input type="checkbox"/> Various Shifts	<input type="checkbox"/> Other
Date available for work: _____		

7. Education and Training					
School/Location/Sponsor	Course of Study	Degree or Certificate		Date Obtained	
High School/GED		YES	NO		
Technical/Trade/Vocational School					
College/University					
Other					

8. YOU MUST COMPLETE THE WORK HISTORY SECTION OF THIS APPLICATION. List your most recent employer first. If currently unemployed, leave present employer section of this application blank.

9. Present Employer: _____
 Business Name

Business Address: _____
 City, State & Zip Code

Phone No: _____ Number You Supervised: _____

Your Job Title: _____

From: _____
 Month, Day & Year

To: _____
 Month, Day & Year
 Full Time Part Time

Number of hours worked per week: _____

Supervisor's Name: _____ Reason for Leaving: _____

Duties in Detail: _____

May we contact employer? Yes No, explain _____.

10. Past Employer: _____
 Business Name

Business Address: _____
 City, State & Zip Code

Phone No. _____ Number You Supervised: _____

Your Job Title: _____

From: _____
 Month, Day & Year

To: _____
 Month, Day & Year
 Full Time Part Time

Number of hours worked per week: _____

Supervisor's Name: _____ Reason for Leaving: _____

Duties in Detail: _____

May we contact employer? Yes No,

MISCELLANEOUS: Answer the following questions by checking "Yes" or "No."

11.	Have you ever been convicted, plead guilty to any criminal violation of law? (A conviction does not automatically mean you cannot be hired.)	Yes	No
12.	Have you ever been discharged for any reason from any job? If yes, explain.	Yes	No
13.	If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States?	Yes	No
14.	Have you filed an application here before?	Yes	No
15.	Have you ever been employed by Silver Rod Pharmacy?	Yes	No
16.	Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation?	Yes	No